



How to Perform a Class Search

1. Select Term

Search for Classes

Enter Search Criteria

Institution	<input type="text" value="The College of New Jersey"/>
Term	<input type="text" value="2009 Fall"/>

2. Select Class Search Criteria

Note: You are limited to 50 results. If your search returns more than 50 class sections, it will ask you to narrow your criteria.

Course Subject: Select Subject

Example: Accounting (ACC)

Course Number (Optional): Enter in Course Number or use the drop-down to select additional criteria.

Example: Select 'Greater than or equal to' and enter 300 in Course Number to find any classes offered with catalog numbers 300 or greater

Course Career (Optional): Select Undergraduate or Graduate

Note: Show Open Classes Only is selected by default. If you want to see all sections offered, deselect this checkbox.

3. Select Search button or to further narrow your search select Additional Search Criteria

Select at least 2 search criteria. Click Search to view your search results.

Class Search Criteria

Course Subject	<input type="text" value="Accounting (ACC)"/>
Course Number	<input type="text" value="is exactly"/>
Course Career	<input type="text" value="contains"/> <input type="text" value="greater than or equal to"/> <input type="text" value="is exactly"/> <input type="text" value="less than or equal to"/>

Use Additional Search Criteria to narrow your search results.

[▶ Additional Search Criteria](#)

[CLEAR CRITERIA](#)

[SEARCH](#)

4. Select Additional Search Criteria

Under Additional Search Criteria, you have many options, including a Liberal Learning search.

For the Liberal Learning search use:

- a. the Course Attribute of **Liberal Learning Civic Responsibility** and then choose the

Course Attribute Value of:

Community Based Learning,

Gender,

Global, or

Race and Ethnicity

OR

- b. the Course Attribute of **Liberal Learning Domains** and then choose the

Course Attribute Value of:

Behavioral, Social, and Cultural Perspectives;

Literary, Visual or Performing Arts;

Natural Science (with a lab);

Quantitative Reasoning;

Social Change in Historical Perspective; or

World Views and Ways of Knowing.

Please see screen shot on next page...

▼ Additional Search Criteria

Meeting Start Time

Meeting End Time

Days of Week

Mon Tues Wed Thurs Fri Sat Sun

Instructor Last Name

Class Nbr

Course Keyword

Minimum Units

Maximum Units

Course Component

Session

Mode of Instruction

Campus

Location

Course Attribute

Course Attribute Value

CLEAR

SEARCH