

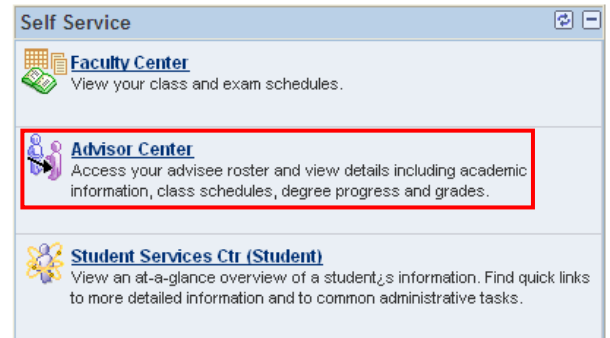


Academic Requirements Report Overview

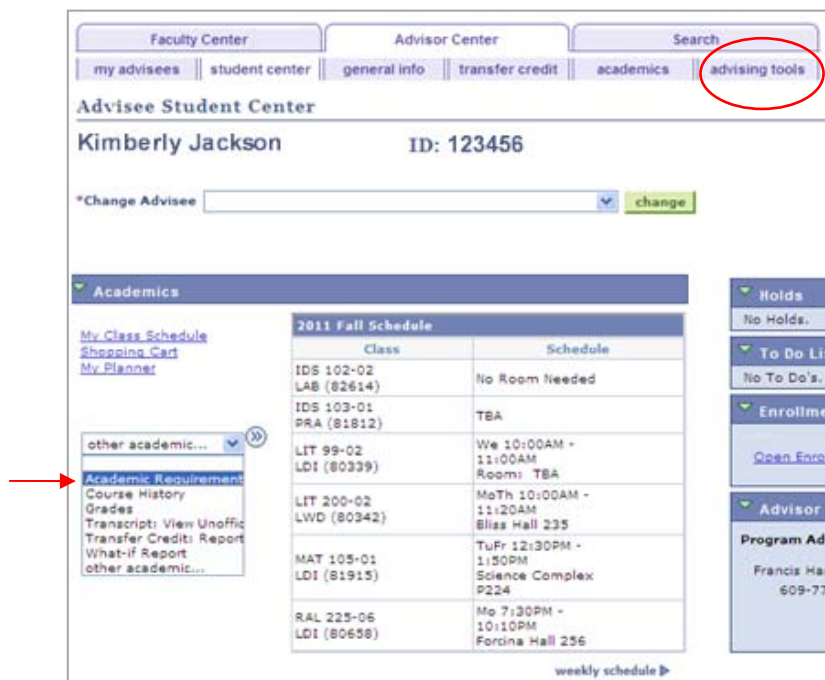
The Academic Requirement Reports allows you to view a summary of your advisee's progress towards completing his/her academic program. The report evaluates coursework to determine whether courses on the student's record meet the graduation requirements of the declared academic plan/sub-plan (major/minor/concentration).

How to Access an Advisee's Report

1. Sign in to PAWS and navigate to the Advisor Center, by selecting the [Advisor Center](#) link.
2. From the Advisor Center, select the [View Student Details](#) next to a student's name to access his/her Student Center.
3. From the Student Center, there are two ways to access the Academic Requirements Report



- **Via the Academics drop-down menu:** Select 'Academic Requirements' from the drop-down menu and click the icon to access the report.



- **Via Advising Tools:** Click on the [Advising Tools](#) tab. On the resulting page, click on the Academic Requirements: [View my advisement report](#) link to access the report.

4. On the resulting page, you will see your Academic Requirements Report.